

*****Instructions delete these before saving and sending*****

Here is a letter for requesting a report from Chexsystems. Chexsystems stores data like a credit bureau for banking and financial institutions and they must follow the same rules as the Credit Bureaus and must maintain the same accuracy when reporting about your checking account history.

*****Instructions delete these before saving and sending*****

{client_first_name} {client_last_name}

{client_address}

{curr_date}

ChexSystems

Attn: Consumer Relations

7805 Hudson Road, Suite 100

Woodbury, MN 55125

By phone at 800-428-9623 or fax at 602-659-2197

To Whom It May Concern,

When I recently tried to open a checking account, I was informed that I had negative entries in my ChexSystems record.

To my knowledge, have never had non-sufficient funds and I am not aware of any negative entries. Kindly forward me a copy of my ChexSystems record so that I may verify its accuracy.

Kind regards,

{client_signature}

{client_first_name} {client_last_name}

ss# {ss_number}